

REGISTRATION CHECKLIST FOR GRADUATE AND POST MASTER STUDENTS
SEE [COURSE INFORMATION](#) ONLINE FOR THE MOST UP TO DATE COURSE LISTINGS

- ADMISSION TO THE UNIVERSITY
 - If you have received a 4-year Undergraduate Degree or a Master's Degree: Call Graduate Studies Office, 228 Marts Hall, (570) 577-1304 for an interview and application.

- COURSE REGISTRATION
 - *Graduate Students*: complete the Course Registration Form with appropriate instructor signature(s), adviser signature, and the signature of the Director of Graduate Studies, Jim Rice. Return to Registrar's Office, 102 Marts Hall, for processing.
 - *Post Master Students*: complete the Course Registration Form and obtain the signature of the Director of Graduate Studies, Jim Rice. Return to Registrar's Office, 102 Marts Hall, for processing. All undergraduate courses require the signature of the instructor AND Dean Hopkins, Arts and Sciences Dean's Office, 113 Marts Hall.
 - Obtain signature(s) for independent study, thesis and research: Print the name of the supervising professor and inform operator.

- STUDENT HEALTH REQUIREMENT – Student Health Service, (570) 577-1401
 - The date and result of a Mantoux tuberculin skin test (within 1 year) is required prior to enrollment at Bucknell.
 - Meningitis vaccine date or checking waiver statement also required. Form found at <http://www.bucknell.edu/x7026.xml>.
 - If you choose the Student Health Service as your primary care provider while attending Bucknell, it is necessary to complete a medical record in its entirety. Additional immunizations required. Contact Student Health for more information.

- TUITION – Finance Office, 108 Marts Hall, (570) 577-3733
 - Please check the [Finance Office](#) website under *Just for Students* for the current schedule of fees. Billing will occur after entry of schedule.
 - Auditing is \$150 a course (see instructor for requirements; studio art, music lessons, dance, independent study may **not** be audited).
 - Please indicate in the “credit” column whether you are taking full credit (1.00), half credit (.50) or auditing (0.00).

- MANDATORY VEHICLE REGISTRATION – Public Safety Office, (570) 577-3333
 - All vehicles parked on campus must be registered online at www.bucknell.edu/x6451.xml

- BUCKNELL PHOTO I.D. – Card Services Office, 204 Elaine Langone Center, 570-577-1953