

Thank you for selecting Bucknell University as one of your recruitment venues this October. We appreciate your efforts in planning to attend our event and would like to make things easier for you by providing as much information as possible before your arrival on campus.

**Shipping Materials:** If you would like to ship your materials ahead of time, please mail to: Bucknell University, Facilities Warehouse, River Road, Lewisburg, PA 17837, ATTN: Professional and Graduate School Fair. We ask that you do not send your packages more than 2 weeks before the event. All packages shipped ahead of time will be placed on your table the day of the event. We are not responsible for lost packages.

**Hotels:** List of accommodations on website.

**Directions:** Directions listed on website.

**Parking:** Note parking locations on campus map on website. Please print off parking pass and display on windshield.

**Drop-off Location:** Note drop-off location on campus map on website. Please follow drop-off location signs. Staff will be available at drop-off location to assist you with your materials.

**Check-in & Setup:** Follow signs for registration, Elaine Langone Center (2<sup>nd</sup> Floor) Your institution will be provided one 4ft. table and one chair per representative attending. You may set up your table beginning at 2:00 p.m.

**Meal:** A meal will be provided for all representatives from 3:00 p.m. – 6:30 p.m. in the Refectory.

### Questions:

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