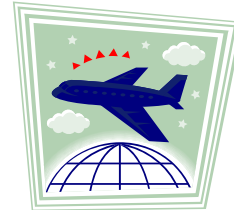


FOCUS on INTERNATIONAL CAREERS

Bucknell University Career Development Center

In today's global society, just about every occupation has the capacity to develop into an international career. Career options might include international business, consulting, international law, international banking and finance, journalism, translation/interpretation, nonprofit organizations, and non-governmental organizations (NGOs, that include opportunities for work in the areas of research, development assistance, education, environment, health and population, etc.) federal and state government, and teaching.



GENERAL ADVICE AND TIPS FOR THE INTERNATIONAL JOB/INTERNSHIP SEARCH

- ❑ Remember that “international” is just an adjective describing the job you do. You must first determine what *industry* interests you most, and what skills and strengths you can offer a global employer in the U.S. or abroad.
- ❑ Be prepared to demonstrate your flexibility, cultural sensitivity, language proficiency, and commitment – in addition, of course, to possessing the appropriate academic and experiential requirements for the job.
- ❑ Studying, interning, and volunteering abroad are your best bets for developing your international resume, as well as improving fluency in a foreign language.
- ❑ To work in another country, you must have authorization to work there. Check with the country's embassy (www.embassy.org/embassies) or chamber of commerce to find out how to apply for a short-term work visa.
- ❑ Be realistic about options immediately after graduation. It is quite rare for an employer to send a new hire on an overseas assignment, due to the expenses involved. Plan your career with a long-term perspective, developing expertise in your field first in the U.S. Alternatively, you may wish to take some time off after graduation to volunteer, teach English, study, or work at a temporary job while you sort out your career goals and make networking contacts in your host country; however, you will still need to check visa requirements.
- ❑ There are generally three types of jobs in international business: (1) working in the U.S. for an organization with overseas clients, (2) working overseas for a U.S.-based organization as an expatriate, and (3) working overseas for an organization based in that country. Types 2 and 3 are less common for recent graduates, but not unheard of.
- ❑ Translation and interpretation are often done on a free-lance basis. This field requires superior language skills, as well as a graduate degree and/or certification.
- ❑ Don't just focus on the private sector; the non-profit sector offers a wealth of opportunities to work and live overseas.
- ❑ If interested in teaching, you should know that in many countries (especially Europe), certification is required to teach any subject, including English as a foreign language (EFL). Asian countries are usually less strict about EFL certification.
- ❑ Internet and print resources are widely available - devote a great deal of time to exploring these resources.
- ❑ Some programs, such as the Peace Corps, the Department of State, international internships, and teach abroad programs, may have deadlines during the fall semester. Start investigating your options early in the academic year so that more opportunities will be available to you.
- ❑ Internship opportunities – The **BUCKNELL PUBLIC INTEREST PROGRAM – BPIP INTERNSHIP FUND** (<http://www.bucknell.edu/x2858.xml>) provides a stipend of \$2500 to Bucknell students who are able to secure an unpaid internship in the nonprofit / public interest sectors.
- ❑ If you are looking at an internship that requires academic credit, see Dean Kastner, 113 Marts Hall, in the College of Arts and Sciences. If you are in the College of Engineering, see Dean Marosi, 235B Dana Engineering Building.

STEP 1: LEARN AS MUCH AS POSSIBLE ABOUT THE INDUSTRY

Web sites and Computer Resources

CDC Web Site: Career/Industry Research – <http://www.bucknell.edu/x2611.xml>

Web Resources – <http://www.bucknell.edu/x2779.xml>

Making Career Decisions – <http://www.bucknell.edu/x2604.xml>

Riley Guide International Opportunities – <http://www.rileyguide.com/internat.html>

A frequently updated resource for internet career resources -- this link goes directly to its international resources.

Action Without Borders – <http://www.idealists.org>

A comprehensive site for volunteer and nonprofit opportunities in the U.S. and abroad.

Going Global – <http://www.goingglobal.com/>

Provides “grassroots” intelligence on countries by people of many nationalities who have all lived and worked abroad.

Transitions Abroad - <http://www.transitionsabroad.com/>

A powerful resource tool for students interested in working, studying, traveling, and living abroad.

STEP 2: NETWORK WITH EMPLOYERS, ALUMNI AND ACQUAINTANCES IN THE INDUSTRY

Employer Expo: Thursday, September 20, 11:00 a.m. - 3:00 p.m., Gerhard Fieldhouse. Check the CDC web site for a list of who is attending.

Career Network Nights: These events are **focused on location** and **occur in January** over the **winter break** – check the CDC web site for locations, dates, times, and a list of who is attending. At these events, students will have a chance to make valuable connections with alumni and parents within a chosen city. Recent locations include Boston, Philadelphia, Chicago, Washington DC, New York, Dallas, Los Angeles, and San Francisco.

Arts/Communications Career Fair: This event will be held in early February in New York City. Check the CDC web site under EVENTS for the date, time, and a listing of who will be attending. The Communications and Arts Fair is a wonderful opportunity for Bucknell students to travel to NYC to speak with alumni, as well as other employers in the communications and arts industries.

Washington DC Career Fair: This event will be held in early March. Check the CDC web site under EVENTS for date, time and a list of who is attending. This fair provides an opportunity for students to talk with alumni and employers in the government, nonprofit and public affairs worlds of work.

CareerNet: Located on the CDC channel on myBucknell, **CareerNet** is a database of Bucknell alumni and parents that can be sorted by major, industry, employer, and state. Refer to the CDC's Networking handout for tips on how to interact with these friendly alumni and parents.

Panels: The communications industry is frequently a focus of alumni industry panels. Watch the CDC web site or the BRIDGE calendar for events.

STEP 3: RESEARCH AND APPLY FOR OPPORTUNITIES

The CDC has many online resources that can be accessed through the following web site:

http://www.bucknell.edu/CareerDevelopment/employment/employ_online_res.shtml

the **BRIDGE** - Bucknell's web-based system eRecruiting.com, <http://bucknell.erecruiting.com>

CareerSearch - research potential employers. Access to over 4 million potential U.S. employers, searchable by industry and geographic location. Can be accessed through the CDC web site or the CDC channel on myBucknell.

VAULT On-Line Career Library – Full of insider information on careers, industries and employers! It is available to all Bucknell students and can be accessed password-free at the CDC channel on myBucknell.

Riley Guide International Opportunities – <http://www.rileyguide.com/internat.html>

A frequently updated resource for internet career resources -- this link goes directly to its international resources.

University of Michigan International Center -- <http://www.internationalcenter.umich.edu/swt/>

A collection of links for study abroad, work abroad, and teaching abroad.

BOOKS AND DIRECTORIES IN THE CDC RESOURCE ROOM

<i>Almanac of International Jobs and Careers</i>	<i>in Developing Countries</i>	<i>How to Serve and Learn Abroad Effectively</i>
<i>Careers for Foreign Language Aficionados</i>	<i>GenXPat</i>	<i>International Jobs Directory</i>
<i>Careers for Travel Buffs</i>	<i>Getting Your Job in the Middle East</i>	<i>International Job Finder</i>
<i>Careers in International Affairs</i>	<i>Global Work: InterAction's Guide to Volunteer, Internship and Fellowship Opportunities</i>	<i>ISS Directory of Overseas Schools</i>
<i>Directory of American Firms</i>	<i>Going Global Country Career Guide</i>	<i>Living and Working in France</i>
<i>Operating in Foreign Countries</i>	<i>Great Jobs Abroad</i>	<i>Living and Working in Australia</i>
<i>Directory of Jobs & Careers Abroad</i>	<i>Guide to Careers in World Affairs</i>	<i>Making It Abroad</i>
<i>Directory of Study and Work</i>	<i>The Harvard Guide to International Experience</i>	<i>Returning to. . . Hong Kong, Thailand, Brazil, Russia</i>

ADDITIONAL RESOURCES FOR THE INTERNSHIP SEARCH

International internships can be arranged on your own, or are sometimes part of a formal study abroad program. For more information, go to the Office of International Education in Taylor Hall.

Internship Books and Directories

<i>The Access Guide to International Affairs Internships</i>	<i>International Internships and Volunteer Programs</i>
<i>Adventure Holidays</i>	<i>The Internship Bible</i>
<i>The Backdoor Guide to Short Term Job Adventures</i>	<i>Peterson's Internships</i>
<i>Directory of International Internships</i>	<i>Summer Jobs Britain</i>