How to Join and Register for Classes

Online Registration Opens Monday, January 23 at 11 a.m.
Mailed-in, phone, and walk-in registrations are processed starting
Tuesday, January 24 at 11 a.m.

**Online:** Join BILL, renew your membership, and register for courses all from your
computer! Make sure to have a major credit card handy, then go to the BILL website at
www.bucknell.edu/lifelonglearning and click the “Register Today” button. Our payment system
uses “TouchNet,” the same secure process that the rest of the University uses for online financial
transactions.

**New users** – 1. Create a new account, 2. Purchase a membership, and then
3. Register for courses.

**OR:** Complete the form in the center of this catalog. If you are not already a member, sign up for a
membership; then register for up to two courses each term. *Please use a separate form for each individual
person registering; payments may be combined.* Members may request a third course and will be placed
in that course if space is available two weeks prior to the start of classes. These requests will be honored
in order of their receipt. Payment is requested upon notification of enrollment in the third class.

You may register online and pay by check, in person or by mail. No telephone, mail or in-office
credit card registrations. *Credit cards can only be processed online.*

**Fees:** *Membership Fee:* $55 for one year (January 1, 2017 – December 31, 2017); $35 for half-year
(January 1 –June 30, 2017)

*Individual Course Fee:* $45 for a 4–6-session course; $35 for a
3-session course.

**Payment:** Pay online with a credit card or in person or by mail with a
check.

**Confirmation:** Receive immediate confirmation during online registration.
Otherwise, membership and course registration are confirmed by email or
U.S. mail on receipt of payment. Do not attend a course unless your
registration has been confirmed.

**Class Meetings:** Each term is six weeks long and includes 3- to 6-session
classes. Class days and times are stated at the end of each course
description.

**Location of Classes and Lunch & Learn:** Class locations include the East Buffalo Township building;
the Public Library for Union County; the Herr Memorial Library, Mifflinburg; the Spring Run
Professional Park; the American Red Cross of North Central PA; Union County Government Center and
RiverWoods Senior Living Community.

Lunch & Learn and Tea & Talk programs take place at The Village Common at Buffalo Valley Lutheran
Village; directions to all sites are located on page 2.