

# MGMT 101 – Fall 2009 Master Schedule

Mon: Briefings, Labs, or Versatile	Tue: Labs	Wed: Briefings, Labs, or Versatile	Thu: Labs	Fri: Briefings, Labs, or Versatile
<b>Welcome to MGMT 101!</b>		<b>B1</b> Orientation: 8/26 Course Overview	<b>L1</b> Forming Research & Design (R&D) Teams 8/27	<b>B2</b> EEC Overview & Theme #1: Efficiency 8/28
<b>B3</b> Theme # 2: 8/31 Community	<b>L2</b> Community Building & Initial Brainstorming 9/1 <i>Names &amp; Faces Quiz</i>	<b>B4</b> Theme # 3: 9/2 Effectiveness <i>* Service Fair 5:30-6:30PM</i>	<b>L3</b> Writing Lab & Begin Evaluating Biz Project Ideas 9/3 <i>Forming Phase LR Drafts due</i>	<b>B5</b> Integrating EEC: 9/4 Ethics & Responsible Management
<b>L4</b> Evaluating Service Project Ideas & Multivoting 9/7	<b>L5</b> Forming Coalitions & Prep for Market Research 9/8 <i>Forming Phase LR due</i>	<b>B6</b> Mission & Strategy 9/9 <i>Receive Coalition Worksheet</i>	<b>L6</b> Stakeholder Panel re Service & Business Ideas 9/10	<b>L7</b> Market Research re Business Project Ideas 9/11
<b>B7</b> Decision Processes 9/14 <i>Coalition Worksheet due</i>	<b>L8</b> WUT-SOP? Discussions & Preliminary Debates 9/15	<b>L9 PROJECT DECISIONS DAY ONE</b> 9/16	<b>L10 PROJECT DECISIONS DAY TWO</b> 9/17	<b>L11 PROJECT DECISIONS DAY THREE (if needed)</b> 9/18
<b>B8</b> Organizing: Differentiation & Integration 9/21	<b>L12</b> Organizational Design & Nominate Executives 9/22	<b>B9</b> What's it Really Like to be an Executive? 9/23	<b>L13</b> Executive Elections 9/24 <i>Storming Phase LR due</i>	<b>L14 Executive Session:</b> 9/25 Execs Prep Job Fair
<b>B10</b> Staffing 9/28	<b>L15</b> Job Fair: Staffing Your Company 9/29	<b>B11</b> Interdependencies: Concurrent Controls 9/30	<b>L16 Working Session:</b> Confirm/ Negotiate Job descriptions 10/1	<b>B12</b> Training by Job Function 10/2 <i>Norming Phase LR due by 1:00PM Sun 10/4</i>
<b>B13</b> Control Techniques I: Operational controls 10/5	<b>L17 Working Session:</b> Organization & Job Design Consulting Sessions 10/6	<b>B14</b> Control Techniques II: Accounting & Financial Management (AFM) 10/7	<b>L18 Working Session:</b> Preparing Operating Plans 10/8	<b>V1 Versatile Session:</b> Agenda to be Decided (AFM, Purchasing Training) 10/9
<b>Fall Break</b>		<b>B15</b> Motivation, Performance and Satisfaction 10/14	<b>L19 Working Session:</b> Preparing Operating Plans 10/15	<b>V2 Versatile Session: OP &amp; Website due 1:00PM</b> 10/16
<b>L20 Working Session:</b> FINAL OP corrections due by 1:00 PM 10/19	<b>L21 OPERATING PLANS PRESENTATIONS</b> 10/20	<b>B16,</b> Leadership (Recommended: ** 7:30PM: Ethical Leadership) 10/21	<b>L22 Working Session:</b> Conduct 1 <sup>st</sup> QWL & PE Surveys 10/22	<b>B17</b> Prepare for Norming Phase Storytelling Sessions 10/23
<b>V3 Versatile Session:</b> Agenda to be Decided (Oral Report / AFM Training) 10/26	<b>L23 Working Session:</b> Proj Ops Norming Phase Storytelling Sessions 10/27	<b>B18</b> Communication & Effective Confrontation 10/28	<b>L24 Working Session:</b> Proj Ops Norming Phase Storytelling Sessions 10/29	<b>B19</b> Crisis Management 10/30
<b>V4 Versatile Session:</b> Agenda to be Decided 11/2	<b>L25 Working Session:</b> Proj Ops Norming Phase Stories 11/3	<b>B20</b> Group Processes 11/4	<b>L26 Working Session:</b> Proj Ops 11/5	<b>V5 Versatile Session:</b> Agenda to be Decided 11/6
<b>V6 Versatile Session:</b> Agenda to be Decided 11/9	<b>L27 Working Session:</b> Proj Ops 2 <sup>nd</sup> QWL & PE Surveys 11/10	<b>B21</b> Informing – Review & Integration 11/11	<b>L28 Working Session:</b> Proj Ops 11/12	<b>V7 Versatile Session:</b> Agenda to be Decided 11/13
<b>L29 Working Session:</b> Draft CS due on website by 1:00PM 11/16	<b>L30 Working Session:</b> Prepare for Oral Reports 11/17	<b>L31 Working Session:</b> Prepare for Oral Reports 11/18	<b>L32 FINAL ORAL REPORT PRESENTATIONS</b> 11/19	<b>B22</b> Final Paper Guidelines & Storytelling Session Preparation 11/20
<b>V8 Working Session:</b> Prepare Final Written Reports 11/23	<b>V9 Working Session:</b> Final CS, Website, & Archives due by 5:00PM 11/24	<b>Happy Thanksgiving!</b>		
<b>L33a: Work Session:</b> Final PEs 11/30 <i>Storytelling Sessions</i>	<b>L33b</b> <i>Storytelling Sessions</i> 12/1	<b>L33c</b> <i>Storytelling Sessions</i> 12/2	<b>L33d</b> <i>Storytelling Sessions</i> 12/3	<b>L33e</b> <i>Storytelling Sessions</i> 12/4
<b>B23</b> Beginning the Adjourning Process 12/7	<b>L34</b> Company Debriefing Course Evaluations 12/8	<b>FINAL PAPER DUE ON FINAL EXAM DATE ESTABLISHED BY REGISTRAR.</b>		<b>CONGRATULATIONS! YOU'VE COMPLETED MGMT 101.</b>

★ SERVICE FAIR – WEDNESDAY, September 2nd, 5:30 - 6:30 PM IN LC TERRACE ROOM – At least 2 members of each R&D team must attend.

\*\* Harvard University scholar Howard Gardner discusses Ethical Leadership at 7:30 p.m. in Trout Auditorium; Highly Recommended.