

Student Leaders – Job Description Civil Rights Spring Break Trip 2012

Mission: To provide Bucknell students the opportunity to explore Memphis, Tennessee, a place of extreme importance during the Civil Rights Movement.

Our Goal: As Student Leaders we will help facilitate students' understanding of the many struggles that made up the Civil Rights Movement by planning the trip itinerary and creating a series of mini-curriculum lessons. We will also seek to foster cooperation, promote a spirit of generosity, and protect the health, safety and welfare of student participants.

Student Leader duties are as follows:

I. Pre-Trip

- Attend all Steering Committee meetings
- Attend all mini-curriculum sessions on scheduled Sundays
- Lead meetings prior to departure in order to:
 - i. Help participants get to know one another by organizing pre-trip ice-breakers and events where students can work together.
 - ii. Help to create open communication among all participants
- Provide information to participants about what to expect during the trip
- Share photos and stories from previous trips when necessary/requested.
- Remind participants to attend events and return forms, payment, etc.
- Design and provide a packing list for participants and organize packing of materials
- Participate in committee work and fundraising events

2. Trip – Memphis

- Coordinate activities during the trip including: sign-ups for tasks, debriefings, maintaining quiet hours, etc.
- Be observant of students on the trip; try to ensure emotional and physical well-being
- Act responsibly to solve problems that come up on the trip (This may include speaking with students about inappropriate behavior.)

3. Post-Trip

- Aid in the trip debriefing and assessment process
- Coordinate the completion of evaluation forms from all participants
- Take part in the post-trip presentation
- Organize post-trip events for participants
- If possible, participate in training of future student leaders