

Samek Art Gallery: Permanent Collection Artist/Object Files

The Samek Art Gallery is an integral part of the intellectual and cultural life of Bucknell University and the region. The mission includes collecting, preserving, interpreting and making accessible the 5000+ object permanent collection (see website, especially “Collections,” for more information).

The Permanent Collection artist/object files are a primary resource for researching the collection. The Samek keeps a file on each artwork in the collection, and continually expands those files with (often student) research on artists and specific artworks. A number of books and catalogues relating to the collection are also available in the museum.

The Permanent Collection artist/object files may be viewed by appointment only. Visits require advance notice in order to schedule, prepare and plan to staff the visit. Please review the below guidelines before contacting the museum to request an appointment.

Permanent Collection Artist/Object File Use Guidelines

Applicable to student, faculty/staff and visiting scholars

Setting up a visit:

1. If you need to look at files along with a specific work or works of art, submit an online request form via the Samek webpage: www.bucknell.edu/Samek. (See Permanent Collection Study Room Guidelines for rules and regulations regarding object requests and visits to the study room.)
2. If only files are being requested, contact the Assistant Registrar at tag010@bucknell.edu a minimum of one week prior to the desired date of research, with an estimated length of time needed to review the files. A date and time will be arranged.
3. A total of 5 files may be requested per visit.
4. The Samek reserves the right to deny viewing of files that are unavailable or in use.

Rules and Guidelines while visiting:

1. Files are not to leave the museum. A workspace to read and take notes on files will be provided.
2. Only pencils and paper/notebooks are permitted in the space provided.
3. Backpacks and bags are not allowed in the workspace.
4. A museum staff member will be present for the duration of the visit.
5. Return files to the Assistant Registrar.
6. Food and drink is not allowed while working with the files.

For additional information, contact Tracy Ann Graham, Assistant Registrar, at tag010@bucknell.edu or 570-577-3282.