



Summer Session Registration Procedures

IF YOU ARE ON CAMPUS TO REGISTER:

1. Complete both pages of the Course Registration Form.
2. Obtain approval signature(s) of instructor(s) for any Permission (“P”) courses.
3. Return the form to the Registrar’s Office by Monday, June 13. The Drop/Add period for summer school ends June 17.
Please note: The Registrar’s Office will submit your form to your Academic Dean for permission. Adviser permission is not required for summer school, although you are encouraged to talk to your adviser regarding summer school coursework.

IF YOU ARE NOT ON CAMPUS TO REGISTER:

1. Same as #1 above.
2. For any permission (“P”) course(s), contact the instructor to gain written approval to enroll before listing such course(s) on your Course Registration Form. If you have obtained e-mail permission, please forward with the completed course registration form.
3. Same as #3 above.

*Complete the Course Registration Form and mail to: Registrar’s Office, Marts Hall,
Bucknell University, Lewisburg, PA 17837*

IMPORTANT REQUIREMENTS!

1) Mantoux TB Test; Meningitis Vaccine

All students must show proof of the Mantoux intradermal skin test for tuberculosis taken within one (1) year of registration. If possible, send test results prior to registration to Ziegler Health Center, Bucknell University, Lewisburg, PA 17837. Students unable to show proof of TB testing before enrollment will not be permitted to complete enrollment.

The University requires official proof of having received the meningitis vaccine or a signed statement that you understand the nature of the disease, the risks and benefits of the vaccine, but that you have chosen not to receive the vaccination. Call before noon with questions 570-577-1401.

2) Parking

All persons (faculty, staff, students, visitors, etc.) must register their vehicle for on-campus use and are responsible for knowing and abiding by Bucknell University parking/traffic regulations. You may register your vehicle online at www.bucknell.edu/parking where you will also find the parking regulations and map in print format. Call 570-577-1057 or e-mail llapp@bucknell.edu with questions.

3) Costs

Tuition, fees, and room and board charges are payable at the time of registration, unless other arrangements have been made in advance with Accounts Receivable. See the cashier at 108 Marts Hall or call 570-577-3733. You may also e-mail acctrec@bucknell.edu.

4) Holds

In order to be officially registered for courses, all holds (i.e., student health, finance) must be cleared. Call 570-577-1201 with questions.



BUCKNELL SUMMER SESSION 2011 – COURSE REGISTRATION FORM

Complete and return to Registrar’s Office, Marts Hall, Bucknell University, Lewisburg, PA 17837

Name _____
Last First M.I.

SS # _____

Gender Male Female Date of Birth _____

E-mail address _____

Permanent address _____

Permanent telephone number _____

Local/Dorm address _____

Cell number and local telephone _____

Citizenship: **US Citizen** or **US Permanent Resident Visa** (please circle) Other citizenship _____

Birthplace _____

The following items are optional: First language, if other than English _____

How would you describe yourself? check (✓) all that apply:

- American Indian or Alaska native
- Black or African American
- Native Hawaiian or other Pacific Islander
- White
- Asian
- Other (specify) _____
- Hispanic or Latino

Please check (✓) your admission status and complete the requested information for that category as needed.

- Bucknell undergraduate
 - A&S ENGR (please check)
 - Summer session required by Dean? YES or NO
 - Returning from Leave of Absence? YES or NO
 - Returning from Withdrawal? YES or NO
- Part time degree seeking
- Newly admitted undergraduate transfer
- Newly admitted as a first-year student (class of 2015)
- Degree candidate elsewhere
- Non-degree undergraduate and post-bachelor students taking undergraduate courses (must first be approved by Registrar’s office)
- Local high school students (must first be approved by school guidance counselor then by Registrar’s office)
- Bucknell graduate student
Expected graduate date _____
- Newly admitted graduate student (must first be approved by dean of Graduate Studies)



Last Name _____

BUCKNELL SUMMER SESSION 2011 – COURSE REGISTRATION FORM

NAME _____
Last First M.I.

STUDENT ID NUMBER _____

STUDENT'S SIGNATURE _____ DATE _____

Enter course choices below:

CRN	Dept.	No.	Section	Credit	Instructor Signature ("P")	M	T	W	R	F

PERMISSION FOR DEGREE CANDIDATES ELSEWHERE TO ENROLL

The individual above is a student in good standing at _____

and has my permission to enroll at Bucknell Summer Session in 2011 in the courses listed above.

Name of academic official (please print) _____

Title _____

Signature _____ Date _____

<p>FOR OFFICE USE ONLY:</p> <p>Student Record Entry _____</p> <p>Academic Dean's Approval _____</p> <p>Registrar's Office Course Entry _____</p>
