STOCK POWER FORM INSTRUCTIONS

To Complete a gift of shares for which you hold a valid certificate, send the unendorsed certificate(s) to the Assistant Director for Records and Gift Processing, Bucknell University, 1 Dent Drive, Lewisburg, PA 17837, using certified U.S. mail.*

Also, the owner(s) of the shares must sign a stock power form, signing their name(s) as they appear on the certificate. Then, the donor’s signature must be guaranteed (Gold Medallion Guarantee preferred) by a bank or brokerage firm. The completed stock power form should then be mailed via ordinary first class mail to Bucknell’s Assistant Director for Records and Gift Processing at the address shown above, using a separate envelope, from that used to mail the certificate(s).

One completed stock power is required for each different corporation whose shares are contributed; multiple certificates for a single corporation require only a single stock power. Be sure not to write anything on the stock power form other than your signature and the signature guarantee.

*When shares are sent to Bucknell University via the U.S. Postal Service, the date of the gift is defined as the postmark on the envelopes used to mail the certificates and the stock power. If postmarks are not the same, the later date becomes the date of the gift. However, if any other delivery service is used, the date of the gift is defined as the date on which the last of the certificates and the stock power forms arrive at Bucknell University.
IRREVOCABLE STOCK POWER

For Value Received, __________________________________________________________
hereby sell, assign and transfer unto _____________________________________________

____________________________________________________________________________
____________________________________________________________________________

_______________________ (        ) shares of the _________________________________
Capital stock of the ____________________________________________________________
standing in ______________________________ names on the book of said _______________
______________________ represented by Certificate No. ____________________________ herewith
and do hereby irrevocably constitute and appoint _________________________________
______________________ attorney to transfer the said stock on the books of the within named
Company with full power of substitution in the premises.

Dated ________________ Signature guaranteed by:

Signature: ________________________________

Signature: ________________________________