REQUEST FOR EXTENDED TLC TUTOR SUPPORT

Student Directions:
By completing this form, you are requesting a regular, 90 minute/week appointment with a TLC peer tutor. Due to limited staff, we cannot guarantee that your request will be fulfilled, but every effort will be made to provide the support needed.

1. Please complete the information on this side of the form.
2. Meet with your professor to discuss your request & complete the back side of the form together.
3. Return completed form to the TLC office in CARNEGIE 116.

Your Name: ________________________________ __________________________

Telephone: __________________

Box #: ________ username: ___________________ @bucknell.edu Year: 20__

For which course are you requesting a tutor? Professor __________________________

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>121, 122, 205, 206, 207</td>
</tr>
<tr>
<td>Chemistry</td>
<td>105, 160, 201, 202, 205, 211, 212</td>
</tr>
<tr>
<td>Math</td>
<td>192, 201, 202, 211, 216</td>
</tr>
<tr>
<td>Physics</td>
<td>211, 212</td>
</tr>
</tbody>
</table>

As SPECIFICALLY as you can, describe the concepts, topics, and skills with which you are having difficulty in this course. Use this information as a starting point when working with your professor to complete the back portion of this form.

What other avenues are you pursuing for help? (Check all that apply).

___ Office hours: How often do you go? __________________________

*Please note: We believe that seeking strategic help during your professor’s office hours is your best source of academic support. Please see our worksheet available at www.bucknell.edu/learningcenter

___ TLC tutoring appointments (for this course)
  o If yes, how many times have you gone? ______
  o Which tutor(s) did you work with? __________________________________________
  o Please provide the full name(s) of a tutor(s) you would prefer to meet with consistently (optional):

__________________________ __________________________

___ Department help sessions
___ TLC Study Group
___ Studying with classmates
___ Emails with professor
___ Other: __________________________________________

Revised 5/2018
**Professor Directions:**

1. Please complete this side of the form with the student making the request.
2. Use the information provided on the front side of this form to discuss your student’s academic progress.
3. The student will return the completed form to the TLC office in CARNEGIE 116.

This student meets one or more of the criteria necessary for extended tutoring support:

<table>
<thead>
<tr>
<th>□ Beginning of the Term</th>
<th>□ After Estimated Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Student disclosed a documented learning disability</td>
<td></td>
</tr>
<tr>
<td>• Student earned a D in a previous sequential course, from the beginning of the second course in the sequence (Math 201 → Math 202, Chem 201 → Chem 202, Chem 211 → Chem 212, Phys 211 → Phys 212)</td>
<td>□ Student is currently earning a grade of a C- or below</td>
</tr>
</tbody>
</table>

The student and I have discussed their specific needs and/or previous history with this subject area *(required)*

Please note any comments or observations regarding specific student needs below, if applicable:

---

Professor’s Signature

If you have questions or concerns, please feel free to contact us at 7-1841 or email tutoring@bucknell.edu.

---

Date Received: ______________ Date Assigned: ______________

Tutor Assigned: ____________________________ Regular appt time: ____________________________

Revised 5/2018