

WRITING REFERRAL FORM

Date: _____

Student's Name: _____ Telephone: _____

Email: _____@bucknell.edu Box #: _____

Instructor's Name: _____ Telephone: _____

Email: _____@bucknell.edu Dept: _____

Course: _____

Please note below the writing and learning issues that seem most significant for this student at the current time and/or in the context of this course.

Understanding Course Material/Writing Assignments:

(e.g., improving reading skills, using conventions of academic discipline/genre, constructing arguments, using evidence, developing ideas, etc.)

Organization:

(e.g., clarifying/focusing thesis statements, developing structure, transitions, paragraphing, etc.)

Mechanics:

(e.g., grammar, punctuation, spelling, sentence style, etc.—please be as specific as possible.)

Study/Learning Support:

(e.g., time management, English as a Second Language (ESL), overcoming learning barriers, etc.)

Other (please explain):

Please describe the most important writing goals that the student should work toward this semester:

INSTRUCTOR: Please attach copies of the written work that occasions the referral and any related instructions or handouts you may have given the student (additional materials that might be useful for the Writing Center consultant are also welcome).

With the student's permission, copies of session summary forms will be sent to the instructor after each consulting session.

Signed by

Student _____ **Instructor** _____

STUDENT: At your earliest convenience, please return this form to the Writing Center office, 114 Carnegie Building, between 8:30 a.m.-Noon or 1-4:30 p.m. Monday through Friday and arrange an appointment with a member of the Writing Center professional staff.