

**PROPOSAL GUIDELINES FOR A
CSREG CURRICULUM DEVELOPMENT GRANT
SUMMER 2024**

Proposals due Monday, March 4, 2024

OBJECTIVE

These grants are intended to support projects to develop teaching and the curriculum by faculty in tenure-track and continuing positions. Grants may be used to develop or expand expertise in relation to the development of a new course or the revision of an existing course. Faculty members must commit to teaching this course twice during the period August 2024 – August 2027, one of which times must be during the 2024-25 Academic Year. Proposals aimed at developing new pedagogies are encouraged. These grants are competitive, thus submission of a proposal does not ensure an award. The maximum stipend for a CSREG Curriculum Development Grant is \$4000; however individual or team funding may vary based on the number of proposals submitted and the funds available. Grant recipients are expected to commit themselves to their project for a minimum of two months of the summer. Funds for curriculum development may be requested as a summer stipend and/or as a tax-free reimbursement account for expenditures associated with course development.

Joint proposals from groups of faculty are also welcome, although participants may be funded at reduced levels.

ELIGIBILITY

Faculty in tenure-track and continuing positions are eligible to apply. Previous recipients of CSREG Summer Grants may apply; however awards will not be made to the same person in two consecutive years. One may apply for more than one type of scholarly development grant (e.g., FDC, Summer Research Session, or BIPP) or more than one type of curriculum development grant (e.g., FDC, CCC, BIPP, Digital Course Design, or Stroup) with the understanding that each of these processes is competitive and that, in general, one will not receive funding for more than one of these grants in the same summer. However, exceptions to this general rule may be made if the total of funds from all sources does not exceed \$6000. Faculty in the last year of an appointment are not eligible. Curriculum development grants are not intended to be used in conjunction with either a sabbatical or untenured faculty leave. Summer activity proposed either immediately preceding or immediately following a leave must have a clearly different focus and objective. In general, these proposals will be considered only after other submissions have been reviewed. When sufficient funds are available, proposals from visiting members of the faculty who will be returning to the University for a complete academic year will be considered.

APPLICATION GUIDELINES

The original application (with original signatures) and an electronic copy (PDF) of the full application should be submitted to: Nina Banks, Interim Director, Center for the Study of Race, Ethnicity and Gender, Coleman Hall 111, by **Monday, March 4, 2024**. **Email address: nbanks@bucknell.edu**

Each application must include all components described below. Please review your application carefully prior to submission. **Applications which do not include all information requested below will not be considered.** Address questions regarding expectations of the proposal to the Director of CSREG.

1. Completion of the “**Cover Sheet**” questions (see below).
2. **A proposal:** The body of the proposal should be no more than four single-spaced pages (12-point font, reasonable margins), although appendices may be included when appropriate. The proposal must include the following subsections:
 - a. **Project Description:** Describe the proposed course or the course revision, specifying how the course contributes to student learning about race, ethnicity, and gender and their intersections with other aspects of difference. Project descriptions should include learning goals, a topic outline, and a comprehensive bibliography of readings to be reviewed during the summer. Specify how the course fits into department/program/general education priorities. Indicate plans for offering the course during the period of August 2024-August 2027.
 - b. **Rationale:** Provide a rationale for the project and describe its curricular significance. Include a statement of the value of the proposed work to the development of the applicant as a teacher, placing the project in the context of the applicant's past and future teaching plans. Explain how a curricular grant will develop or expand your expertise in race, ethnicity, and gender studies and their intersections with other aspects of difference.
 - c. **Work plan:** Describe the amount of time that you will commit to the proposed summer curricular project and outline a work plan and likely timetable. Please note that recipients are expected to commit themselves to their project for a minimum of two months of the summer.
 - d. **Other Summer Professional Commitments:** Your commitment to the summer project is essential to the success of the project. Include a description of your other summer professional commitments (summer teaching duties, summer chair duties, research projects, consulting obligations, independent study supervision, etc.) and the amount of your time each will take.
 - e. **Budget:** Describe how the \$4,000 in funding would be used in completing your proposed curricular project.

3. **A current curriculum vitae.**

4. **Outcomes of previous grants.** Describe the activities and outcomes for each of any previously funded CSREG Scholarly and Curriculum Development Grants listed on the cover page. These assessments should have been submitted to the Director of CSREG in the fall following all previous summer granting periods (see the “Descriptive Assessment and End-of-Grant Responsibilities” section below).

5. **Chair’s signature of endorsement on the cover page.** The Department chair or Program director should sign a confirmation of endorsement on the cover page of the application. Department chairs/Program directors who are themselves applying, should ask a colleague to sign this page. Applicants are strongly encouraged to submit the proposal to the chair/director at least five working days before the deadline.

EVALUATION OF PROPOSALS

In evaluating the merit of curricular development proposals, the CSREG Grants Committee will consider first and foremost the significance of the course for promoting student learning about issues of race, ethnicity, and gender and their intersections with other aspects of difference. The committee will give preference to well-conceived curricular proposals for courses that will become a regular component of the curriculum.

The Committee will also consider time demands associated with other summer commitments and the impact those time demands may have on the ability to complete the project within the two-month period. Potential applicants are encouraged to consult with Director of CSREG about their proposal.

DESCRIPTIVE ASSESSMENT AND OTHER END-OF-GRANT RESPONSIBILITIES

At the end of the funded project, all grant recipients are required to submit a descriptive assessment of their summer activity to the Director of the Center by **September 15, 2024**. Faculty awarded research grants should notify CSREG of papers read or material published, acknowledge CSREG’s support in the resulting publications, and supply CSREG with a copy of those publications. Grant recipients may be asked to present their research in a CSREG faculty colloquium or other CSREG sponsored event.

**Center for the Study of Race, Ethnicity, and Gender Curriculum Development Grant
COVER SHEET**

Name:

Department or Program:

Telephone ext. and e-mail address:

Year of first Bucknell appointment:

1. Provide the title or a short description of your project:

2. Please list any previous Bucknell grants applied for. Indicate year of application and indicate whether proposal was funded. Include on this list any previous and upcoming sabbaticals or untenured leaves.

3. Please list other internal and/or external funding that you currently have available, or for which you are applying, for this project.

4. If you have previously received a CSREG Summer Curriculum Grant, please describe the outcomes of that grant including the course name and number and when the course was taught. 5.

Chair's signature of endorsement _____

(signature)

(Date of this application)