

**Bucknell Humanities Center
Faculty Research Fellowships
Proposal Guidelines AY 2019-2020**

Proposals are due Monday, September 23, 2019

◆ **OBJECTIVE**

Humanities Center Faculty Research Fellowships (FRF) are intended to provide faculty in the humanities with the resources needed to support and enhance ongoing research leading to publication in peer-reviewed venues (print and/or digital). In AY 2019-20, the fellowship provides \$6,000 for research expenses. Funds are only available as a reimbursement account for expenses and may not be requested as a stipend. The fellowship period will be October 1, 2019 through August 31, 2020.

◆ **ELIGIBILITY**

Tenured and tenure-track faculty whose research focuses on the humanities and humanistic social sciences are eligible for the fellowship regardless of the faculty member's departmental affiliation. In conjunction with the award, research fellows will be expected to present their research at a signature Humanities Center event, and formally acknowledge Humanities Center support through recognition in the acknowledgement section of a volume or article (or in the case of a digital publication placement of the Humanities Center mark on a web page in line with other major grant funding agency logos such as the NEH, Mellon, and so on). Fellows will also be required to report progress toward publication at the end of the term of the fellowship.

◆ **APPLICATION GUIDELINES**

Each application must include all components described below, emailed as a single PDF File attachment to BHC Administrative Assistant, Kathi Venios (klv006@bucknell.edu). Please review your application carefully prior to submission. Applications which do not include all information requested below will not be considered.

1. **Completed Cover Sheet (see below)**
2. **Proposal.** Limit the body of the proposal to four single-spaced pages (12-point font, reasonable margins), although appendices may be included when appropriate. The proposal must include the following subsections:
 - a) **Project Description:** Describe the project in a form intelligible to the non-specialist and explain how it meets the fellowship requirements, identifying a book, volume, edition or resource proposal under review by a scholarly press or equivalent, one (or more) peer-reviewed scholarly journal articles or essays, and/or disciplinary conference papers given that demonstrate progress toward the project (article, essay, or paper abstracts may be included in the appendix, as may a contract or letter of interest from publisher or equivalent).
 - b) **Rationale:** Provide a rationale for the project, including its scholarly significance and distinction in the context of the humanistic areas. Include a statement of the value of the proposed work to the professional development of the faculty member, placing the project in the context of past and future scholarship.

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- c) **Work Plan:** Describe the project plans, including a description of work to be accomplished. If the project has a digital component, specify expectations of Bucknell's Library & Information Technology division resources (if any) both in terms of staff and systems, and include a letter of support from the L&IT Vice President in the appendix.
- d) **Budget:** Include a budget of up to \$6,000 for research expenses and explain how the funds will be used to complete your scholarly project.

3. Current CV

- 4. **Chair's Letter of Endorsement:** Please ask your department chair or program director to provide a letter of endorsement for your project directly BHC Administrative Assistant, Kathi Venios (klv006@bucknell.edu). The letter of endorsement should explain why the proposed project is significant and provide the evaluation committee with a context in which to evaluate it. Department chairs or program directors who are themselves applying should ask a colleague to write this letter. Applicants are strongly encouraged to submit the proposal to the chair or director (or faculty member writing this letter) at least five working days before the deadline so that s/he may write an informed letter of endorsement. Chairs or directors will submit the letter no later than the proposed deadline.

◆ EVALUATION OF PROPOSALS

The goal of this fellowship is to support innovative research undertaken by faculty in the humanities. The primary selection criteria includes the degree to which the proposed project will lead directly and in a timely fashion to major scholarly publication. The proposals will be evaluated based on quality, likelihood of success, and the impact on the faculty member's professional and intellectual development. Potential applicants are urged to consult with the Humanities Center Director, the Associate Dean of the Arts & Humanities division, and/or the Director of Sponsored Research if in need of guidance in writing the proposal.

◆ DESCRIPTIVE ASSESSMENT

Grant recipients are expected to email a short descriptive assessment to BHC Administrative Assistant, Kathi Venios (klv006@bucknell.edu) by September 15, 2020.

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◆ **COVER SHEET**

Faculty information:

Name: _____

Department: _____

Email address: _____

Research information:

Title of Research Project: _____

Are you applying for other grants (internal or external) for this project? If so, please list the sources here: _____

Attach to this document to your proposal, which must include a Project Description, Rationale, Work Plan, and Budget, and current CV. Please submit this Cover Sheet, the entire proposal, and your current CV, via email as a single PDF File attachment, to the BHC Administrative Assistant, Kathi Venios (klv006@bucknell.edu).