

Bucknell Humanities Center
Mellon Humanities Summer Teaching Lab Grants
Proposal Guidelines for Summer 2020 & Academic Year 2020-2021

Proposals due Wednesday, February 26, 2020

◆ **OBJECTIVE**

Summer Teaching Lab (STL) Grants are supported by the Mellon Foundation and the Bucknell Humanities Center (BHC) in order to encourage faculty-student collaboration, promote undergraduate research in the humanities, and break down the boundary between research and teaching. This grant supports a small group or “lab” of faculty and students for four to eight weeks over the summer, who work collaboratively to research and design a new humanities seminar in the research area of the faculty leader(s). During the subsequent academic year (AY 2020–21), the student(s) can then act as seminar “co-leaders” when the course is offered. Each faculty member will be provided with a \$5,000 stipend for planning and implementing the summer lab. Each student will be provided with up to \$3,000 in funding and on-campus housing for participating in the summer lab. Additional hourly funds are available for students serving as seminar “co-leaders” in the following academic year when the course is offered.

◆ **ELIGIBILITY**

All faculty whose research and teaching focuses on the humanities or humanistic social sciences are eligible to apply for the Mellon Humanities Teaching Lab Summer Grant regardless of departmental or program affiliation. Faculty in the final year of an appointment are not eligible. Any Bucknell first-, second-, or third-year undergraduate student in good academic standing is eligible to participate in a Mellon Humanities Teaching Lab Summer Grant.

◆ **APPLICATION DEADLINES & GUIDELINES**

Application deadline: **Wednesday, February 26, 2020**

Descriptive assessment deadline: **Wednesday, September 15, 2021**

Applications must include all components described below. Please review your application carefully prior to submission. Applications that do not include all information requested below will not be considered. Applications are to be submitted as a single pdf via email to BHC Administrative Assistant Kathi Venios (klv006@bucknell.edu).

1. **Completed Cover Sheet** (see below)
2. **Proposal.** Limit the body of the proposal to four single-spaced pages (12-point font, reasonable margins), although appendices may be included when appropriate. The proposal must include the following subsections:
 - a. **Project Description:** Describe the proposed summer lab in a form intelligible to the non-specialist. Specify how the new humanities seminar will fit into departmental, program, or general education priorities, and how it connects to the faculty member(s) area(s) of research. Specify how the student(s) will take part in the summer research and design work.

Bucknell Humanities Center
Mellon Humanities Summer Teaching Lab Grants
Proposal Guidelines for Summer 2020 & Academic Year 2020-2021

- b. **Rationale:** Provide a rationale for the proposed summer lab. Include a statement about the value of the planned lab for the faculty member(s) as teacher-scholar(s), and for the student participants as undergraduates engaged in humanistic inquiry.
 - c. **Work Plan:** Describe the amount of time that you will dedicate to the proposed summer lab. Specify how many students you anticipate working with. Include a projected schedule or timeline that includes a clear description of faculty and student work for a period of four to eight weeks. Please note that faculty recipients are expected to be present on campus to mentor students in the lab for a minimum of four weeks, and ensure that the work plan reflects this commitment.
 - d. **Other Summer Commitments:** Faculty commitment to the summer lab is essential to its success. Include a description of other summer professional commitments for each faculty team member (summer teaching duties, summer chair duties, research projects, consulting obligations, independent study supervision, etc.) and the amount of your time each commitment will take.
3. A current **Curriculum Vitae** for each faculty team member
 4. **Chair's Letters of Endorsement for each faculty team member.** Please ask your department chair or program director to email a letter of endorsement directly to BHC Administrative Assistant, Kathi Venios (klv006@bucknell.edu). Letters from the chair or director that provide a rationale for the summer lab and need for the new humanities seminar are especially helpful. Department chairs/program directors who are themselves applying should ask a colleague to write this letter. Applicants are strongly encouraged to submit the proposal to their chair/director (or faculty member writing this letter) at least five working days before the deadline so that chairs have sufficient time to write an informed letter of endorsement. Chairs/directors should submit their letters no later than the proposal deadline.

◆ **EVALUATION OF PROPOSALS**

The goal of this grant is to support innovative humanistic research and teaching by faculty and student collaborators. The primary selection criteria includes the degree to which the proposed summer lab will bring faculty and students together for clearly-defined projects that are likely to lead to continued investment in humanistic inquiry. The Humanities Council will evaluate proposals based on quality, likelihood of successful implementation, impact on the faculty members' professional development, and impact on the students' intellectual development. Potential applicants are encouraged to consult with the Humanities Center Director if in need of guidance in writing the proposal.

◆ **DESCRIPTIVE ASSESSMENT**

Grant recipients are expected to email a descriptive assessment of their summer lab activities to BHC Administrative Assistant, Kathi Venios (klv006@bucknell.edu), by September 15, 2021. Assessments will be used to provide feedback to the Mellon Foundation.

**Bucknell Humanities Center
Mellon Humanities Summer Teaching Lab Grants
Proposal Guidelines for Summer 2020 & Academic Year 2020-2021**

◆ **COVER SHEET**

Faculty information:

Name: _____

Department: _____

Email address: _____

1. If more than one faculty member is participating in this summer lab, please include the above information for each faculty member in the space below.

2. Please list any previous Bucknell grants applied for by faculty member(s). Indicate year of application and whether proposal was funded.

3. Please list other internal and/or external funding sources that you currently have available, or for which you are currently applying, for this project.

Student information:

1. How many students do you expect to participate in this summer lab?

2. Have you identified these students? If so, provide their name(s) and class year(s) in the space below.

**Bucknell Humanities Center
Mellon Humanities Summer Teaching Lab Grants
Proposal Guidelines for Summer 2020 & Academic Year 2020-2021**

Summer Lab information:

1. Title of the Summer Lab:
2. Title and number of the Course to be offered in AY 2020-2021:
3. Attach to the cover sheet your proposal, which must include the following three subsections:
 - a. Project Description and Rationale
 - b. Work Plan
 - c. Budget
4. Department Chair's or Program Director's signature.

Dept. Chair's/Program Director's Signature

Date

Please submit this cover sheet and the entire proposal, via an email as a single PDF File attachment, to BHC Administrative Assistant, Kathi Venios (klv006@bucknell.edu).