

Project Planning Request

If you are anticipating submitting a capital budget request which may require construction, please complete the following form, have it reviewed by your Dean's office and send it to planning@bucknell.edu. Someone from Planning, Design & Construction will contact you to further discuss your project.

Requestor's Name:

Requestor's Email:

Department:

Project Title:

Description:

Justification:

Timeline:

Will this request require a change in the amount of space needed or the use of the space? **Yes** **No**

If yes:

Has this request been approved by the Academic Space Committee? **Yes** **No**

Has this request been approved by the University Space Committee? **Yes** **No**