

Executive Functioning (EF) Pilot Program Referral Form

For Academic Faculty & Staff

Please complete this form to refer a student to the Office of Accessibility Resources (OAR) Executive Functioning Pilot Program. This program is designed to provide individualized coaching and support for students experiencing challenges in executive functioning skills. All referrals must comply with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act.

1. Referral Source

Referrer Name:	_____
Position/Role:	_____
Department:	_____
Email:	_____
Phone:	_____

2. Student Information

Student Name:	_____
Student ID:	_____
Year/Term:	_____
Email:	_____
Preferred Contact Method:	☐ Email ☐ Phone ☐ In-person

3. Executive Functioning Concerns (check all that apply)

☐ Time management	☐ Organization
☐ Task initiation/follow-through	☐ Focus/attention regulation
☐ Emotional/mood regulation	☐ Other: _____

4. Student's Learning Profile (if known)

☐ ADHD	☐ Autism Spectrum Disorder
☐ Dyslexia	☐ Dyscalculia
☐ Learning Disability	☐ Traumatic Brain Injury
☐ Anxiety/mood-related	☐ Other: _____

5. Observed Impacts in Academic Context

Please describe specific examples or incidents where executive functioning challenges have impacted academic performance:

6. Referral Rationale

Explain why this student would particularly benefit from EF support:

7. Student Consent & Awareness

- I confirm that the student is aware of, and consents to, this referral.
- Student has been informed about the EF Pilot Program and understands its voluntary nature.

8. Requested Follow-up and Contact Preferences

■ Receive progress updates	■ Attend coordination meetings
■ Provide academic feedback	■ Notify upon completion

Legal and ADA Considerations

This referral process complies with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Participation in the EF Pilot Program is voluntary and does not replace a student's right to reasonable accommodations. All information provided will remain confidential in accordance with FERPA and ADA guidelines.

Submission Instructions

Submit the completed form to: OAR@bucknell.edu, call 570-577-1188, or deliver to 107 Carnegie Building, Bucknell University. Enrollment in this pilot program is limited for the 2025–26 academic year.