

Withdrawal Policy for Semester & Full Academic Year Programs

This policy governs a student's withdrawal from an off-campus study abroad program, for any reason, once their program acceptance has been released. Students interested in withdrawing should contact Bucknell Global Education as early as possible to initiate the withdrawal process. A student's withdrawal date is the date the student notified Global Education, in writing, of the student's decision to withdraw.

A full list of Global Education programs, with their designation as a Bucknell-in or Bucknell Approved program, is available on the Global Education [webpage](#).

Withdrawing from a Bucknell-in:

Failure to withdraw from a "Bucknell-in" program (*ex: Bucknell in Athens, Bucknell en Espana, Bucknell in Paris, Bucknell in Ghana, Bucknell in London*) before the date listed below will result in a student being held financially responsible for participation in the program, as set forth in this policy.

Withdrawal Deadline:

- May 15 for programs running in fall term or full academic year
- November 1 for programs running in spring term

A withdrawal after the above dates will result in a late withdrawal penalty of \$250, plus the cost of all non-recoverable fees, which will be posted to your *bBill* account. Non-recoverable expenses may include (but are not limited to): airfare, housing, transportation, program excursions, visa/passport fees, and program administration costs. Non-recoverable expenses will vary by program and withdrawal date, depending in part on the terms of contracts between Bucknell University and its program partners.

Withdrawing from a Bucknell Approved Program:

Students withdrawing from a Bucknell Approved Program should notify Global Education in writing. Approved Programs include: Education Abroad Partners (*ex: Arcadia, Boston University, CIEE, IES, IFSA, SFS, SIT, etc.*), Specialized Programs (*ex: Temple University, ECCO Bologna, Semester at Sea, etc.*), Consortium/Partnership Programs (*ex: Danish Institute for Study Abroad, Advanced Studies in England, etc.*).

Students will be responsible for paying the cost of all non-recoverable expenses, which Bucknell University has committed to the Approved Program Provider on behalf of the student. Non-recoverable expenses will vary by program provider and withdrawal dates will be based on the terms of contracts between Bucknell University and the Approved Program Provider. In addition, students will be responsible for all non-recoverable expenses, which may be charged directly to the student by the Approved Program Provider. Students are encouraged to review all policies posted on the Approved Program Provider's website.

Please note that refunds of Bucknell University tuition will be subject to the University refund [policy](#). All tuition refund dates are based on the Bucknell University academic calendar, regardless of the off-campus program start date.

*** Students who receive financial aid and who are considering withdrawing for the semester, should meet with the Bucknell University Office of Financial Aid to review the impact of withdrawal on their financial aid package.**