

NEW FACULTY ORIENTATION

Date	Time	Event	Location
By July 31		Computer Equipment distributed by L&IT (including loaners as needed)	Faculty Office
August 1	9:00 - 9:15 am	Pick up name tag, campus map, swag and breakfast	Academic West 108
	9:15 - 9:45 am	Welcome from Provost Office & Human Resources	
	9:45 - 11:45 am	Critical Account set up	
		L&IT - Accounts & Software Setup	
		HR - Faculty	
		HR - Workday Inbox Tasks	
		HR - I9 Verification (Information and Acceptable Documents)	
	12:00 - 1:00 pm	Lunch	Hildreth Mirza Hall 101/102, Great Room and Patio
	1:00 - 3:00 pm	L&IT, HR, Benefits, Payroll, I9 Verification, Workday Tasks	Academic West 106, 111, & 114
	3:00 - 4:00 pm	Meeting with new underrepresented faculty	Academic West 115
	4:00 - 5:00 pm	International Faculty Resources	Academic West 116
August 2	9:30 - 10:00 am	Welcome from Provost Office	Bertrand Library Traditional Reading Room 213
	10:00 - 11:30 am	Library & IT - Orientation to L&IT services	Bertrand Library Living Room 233
	12:00 - 1:00 pm	Lunch	Walls Lounge ELC 213
	1:15 - 2:30 pm	Panel with Pre-Tenure Faculty	Forum ELC 240
	1:15 - 2:30 pm	VAP, Post-Doc General Q&A	Walls Lounge ELC 213
	3:00 - 3:45 pm	Students at Bucknell	Walls Lounge ELC 213
August 5	8:30 - 9:30 am	Welcome from Provost Office	Hildreth Mirza Hall 101/102, Great Room
	9:30 - 10:00 am	Center for Community Engaged Leadership, Learning and Research	
	10:15 - 11:00 am	Welcome from the College Deans	Dana 113, Gardner Lecture Hall
	11:00 - 11:15 am	Associate Dean of Students	
	11:15 am - 12:00 pm	General Q&A with Ghislaine	
	12:00 - 1:00 pm	Lunch	MacDonald Commons
	1:00 - 3:00 pm	Faculty Resources:	Weis Center Atrium
		AAUP	
		Bucknell Farm	
		Center for Sustainability & the Environment	
		Civic Engagement	
		Equity & Inclusive Excellence	
		Human Resources	
		Humanities Center	
		Office of Sponsored Projects	
		Office of Undergraduate Fellowships & Research	
		Samek Art Museum	
		Student Life	
		Teaching & Learning Center	
		Weis Center	
		Writing Center	
	3:00 - 5:00 pm	Faculty Mixer on the Weis Center Patio - all faculty invited	Rain location-Weis Center Atrium
Aug 6 & 7	9:30 am - 4:00 pm	Communications offering Headshot photos	ELC Center Room

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Date	Time	Event	Location
Aug 13-15	8:30 am - 3:30 pm	TLC Course Design and Pedagogy Workshop	Carnegie Reading Room
Fri, Aug 16	12:00 - 2:00 pm	L&IT Moodle Workshop - TLC and Leslie Harris (Lunch included)	
Aug 12-16 & Aug 19-20	8:30 am - 12:00 pm	Writing Center Workshop	Academic West 115
Fri, Aug 16	12:00 - 1:15 pm	Writing Center Lunch	
Tue, Aug 20	4:00 - 5:30 pm	President's & Provost Reception for New Faculty and partners	University Ave
August 25	7:30 P.M.	Convocation & Candlelighting Ceremonies	Weis Center; Malesardi Quad
		Provost Reception immediately following ceremony	ELC Terrace Room
August 26	8:00 AM	Classes Begin	
September 3	12:00 - 1:00 pm	First Faculty Meeting of the year - New Faculty Introduced	