

DEFINITIONS

DEFINITIONS BUCKNELL UNIVERSITY

| TERM | DEFINITION | DEFINITION SOURCE |
|---|--|-------------------|
| Admissions | | |
| First-year student | A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours. | IPEDS |
| SAT/ACT test score calculation | SAT/ACT calculation is for ALL enrolled, degree/certificate-seeking, first-time (freshman) students who submitted test scores. If students submitted both SAT and ACT scores, but only SAT scores were considered for admission, only report the SAT scores (and vice versa). | IPEDS |
| Revised SAT in 2017 | The SAT scores for Fall 2017 represent scores from the redesigned SAT (rSAT) test. Fall semester entering students had the option to submit the historical SAT (hSAT) scores. Using the instructions provided by the Integrated Postsecondary Education Data System (IPEDS), those hSAT scores submitted were converted to the rSAT score using the College Board concordance tools and tables. The 2017 results may or may not be indicative of future year entering class SAT metrics for Bucknell's modal applicants, given the lack of data available regarding the rSAT and the combination of the hSAT and rSAT scores in this entering class. | IR Office |
| Transfer Student | A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit. | Common Data Set |
| Enrollment | | |
| American Indian or Alaska Native | A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment. | IPEDS |
| Asian | A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam. | IPEDS |
| Black or African American | A person having origins in any of the black racial groups of Africa. | IPEDS |
| Degree Seeking | Students enrolled in courses for credit and recognized by the institution as seeking a degree, certificate, or other formal award. High school students also enrolled in postsecondary courses for credit are not considered degree/certificate-seeking. | IPEDS |
| First-Generation | A student who is the first member of his or her immediate family to attend a college or university; neither of his or her biological or adoptive parents have ever attended a college or university. | IR Office |
| Full Time Students | Courseloads and full-time status: The normal courseload is four course credits. All degree candidates, including seniors, are expected to be enrolled each semester as full-time students, carrying a minimum of 3.0 and a maximum of 4.75 course credits, regardless of the number of course credits previously earned or planned for the future. | IPEDS |

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| Full-Time Equivalent (FTE) of Students | The full-time equivalent (FTE) of students is a single value providing a meaningful combination of full time and part time students. IPEDS data products currently have two calculations of FTE students, one using fall student headcounts and the other using 12-month instructional activity. Bucknell University is using the fall headcount calculation. | IPEDS |
| Hispanic | A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. | IPEDS |
| Home of Origin | Student's home of origin is Pennsylvania if he/she is U.S citizen and his/her Home State is PA ; Student's home of origin is other U.S. State if he/she is U.S. citizen and his/her Home State is other states; Student's home of origin is other country if he/she is not a U.S. citizen. | IR Office |
| Multi-race | A person with more than one race. | IPEDS |
| Native Hawaiian/ Pacific Islander | A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. | IPEDS |
| Nonresident Alien | A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely. | IPEDS |
| Pell Grant | A Pell Grant is money the U.S. federal government provides for students who need it to pay for college. For details, see http://www2.ed.gov/programs/fpg/index.html | U.S. Department of Education |
| Percent of Non-Residents | Percentage of the non-resident students out of the total students. | IR Office |
| Race Unknown | The category used to report students or employees whose race and ethnicity are not known. | IPEDS |
| Residential Colleges | The Residential Colleges are themed living-learning communities tied to a first-semester class, in which students live and learn with their peers who share similar interests, and participate in off-campus trips and weekly Common Hour discussions led by faculty mentors. Bucknell residential colleges include Arts College, Discovery College, Environmental College, Food College, Global College, Humanities College, Languages & Cultures College, Social Justice College, and Society & Technology College. | Bucknell Academics |
| Students of Color | This category includes Asian, Hispanic, Black, American Indian, Native Hawaiian/ Pacific Islander, and multi-race students. The percentage of students in this category is calculated by dividing the number of Students of Color by the total number of students. | IR Office |
| White | A person having origins in any of the original peoples of Europe, the Middle East, or North Africa. | IPEDS |

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| Academics, Co-curricular and Extracurricular Activities | | |
| Class Size | A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings. | Common Data Set |
| Greek Students | Students participate in sororities or fraternities at Bucknell. The eligible students usually include Sophomore, Junior, Senior and Students in 4th year of 5 year Engineering program. Participation rate could be calculated either from eligible students or from total student body. | IR Office |
| Student Success | | |
| Cohort | A specific group of students established for tracking purposes. | IPEDS |
| Fall Cohort | The group of students entering in the fall term established for tracking purposes. For the Graduation Rates component, this includes all students who enter an institution as full-time, first-time degree or certificate-seeking undergraduate students during the fall term of a given year. | IPEDS |
| Graduation Rate | The number of students entering the institution as full-time, first-time, degree/certificate-seeking undergraduate students in a particular year (cohort), as a percent of the number completing their program within 150 percent (6-year) of normal time to completion. | IPEDS |
| POSSE | The Posse Foundation identifies, recruits, and trains high school students with extraordinary academic and leadership potential to become Posse Scholars. For over ten years, Posse has been on Bucknell's campus; we currently sponsor scholars from Los Angeles, Boston, and Washington D.C.. | BU Website |
| Retention Rate | A measure of the rate at which students persist in their educational program at an institution, expressed as a percentage. For <u>four-year institutions</u> , this is the percentage of first-time bachelors (or equivalent) degree-seeking undergraduates from the previous fall who are again enrolled in the current fall. For all other institutions this is the percentage of first-time degree/certificate-seeking students from the previous fall who either re-enrolled or successfully completed their program by the current fall. | IPEDS |

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| Faculty & Staff | | |
| Exempt Staff | Exempt staff are paid their established salary regardless of the hours actually worked to complete their job. That is, exempt employees are required to work as much time as is necessary to fulfill the requirements of the position without additional compensation, even if the work is performed beyond “normal” work hours. | Human Resources |
| Faculty | Persons identified by the institution as such and typically those whose initial assignments are made for the purpose of conducting instruction, research or public service as a principal activity (or activities). They may hold academic rank titles of professor, associate professor, assistant professor, instructor, lecturer or the equivalent of any of those academic ranks. Faculty may also include the chancellor/president, provost, vice provosts, deans, directors or the equivalent, as well as associate deans, assistant deans and executive officers of academic departments (chairpersons, heads or the equivalent) if their principal activity is instruction combined with research and/or public service. The designation as “faculty” is separate from the activities to which they may be currently assigned. For example, a newly appointed president of an institution may also be appointed as a faculty member. Graduate, instruction, and research assistants are not included in this category.. | IPEDS |
| FTE Staff | Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included. | IPEDS |
| Full-Time staff | Full-time staff are those who are not in a temporary status and who are regularly scheduled to work Bucknell’s full-time schedule of at least 35 hours per week for at least 43 weeks (at least 1,500 hours) per calendar year. Generally, they are eligible for all University benefits, subject to the terms, conditions, and limitations of each benefit program. | Human Resources |
| Non-exempt Staff | Those who are entitled to minimum wage and overtime pay protections as set forth in state and federal law, including the Fair Labor Standards Act (“FLSA”). A non-exempt employee must be paid at least minimum wage and receive overtime pay at a rate of one and one-half times their regular rate of pay for any time worked beyond 40 hours in a week. | Human Resources |
| Other Faculty | Faculty who are not tenured or on tenure-track position but sign a long-term contract. They are counted as full-time for IPEDS reporting. | IR Office |
| Part-time Staff | Part-time staff are those who are not in a temporary status and who are regularly scheduled to work at least 20 hours per week and between 1,000-1,499 hours per calendar year. Regular part-time employees are eligible for University benefits, subject to the terms, conditions and limitations of each benefit program, with the exception that regular part-time employees are not eligible for dependent tuition and long-term disability, health insurance is available for the employee only (the employee may purchase dependent coverage at an additional cost). | Human Resources |
| Replacement Faculty | Replacement faculty replace faculty on sabbatical leave or leave with pay. | IR Office |
| Terminal Degree | The highest earned degree in a discipline. In most cases, this is the doctorate (Ed.D., Ph.D., Doctor of Musical Arts, and Doctor of Jurisprudence). In the fine arts, the M.F.A. or Master’s of Fine Arts degree is considered the highest appropriate degree. | IR Office |
| Visiting Faculty | Faculty in a temporary position of one year or less without tenure consideration. Appointees to two- or three-year positions are not required to use the “visiting” designation although they may use it if they wish”. Visiting faculty employees are counted as full-time for IPEDS reporting. | IR Office |

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| Finance | | |
| All Outright Giving | All annual giving including deferred giving and giving for capital purposes. | VSE Survey |
| Comprehensive Fee | A single fixed amount of money charged by an institution that covers tuition, required fees, room, and board. For some institutions, this amount may also cover books and supplies of money charged by an institution that covers tuition, required fees, room, and board. For some institutions, this amount may also cover books and supplies. | IPEDS |
| Endowment Funds | Funds whose principal is nonexpendable (true endowment) and that are intended to be invested to provide earnings for institutional use. Also includes term endowments and funds functioning as endowment. | IPEDS |
| Financial Aid | Federal Work Study, grants, loans to students (government and/or private), assistantships, scholarships, fellowships, tuition waivers, tuition discounts, employer aid (tuition reimbursement) and other monies (other than from relatives/friends) provided to students to meet expenses. This excludes loans to parents. | IPEDS |
| Outright Giving | Funds given for current operations. | VSE Survey |
| Tuition | The amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit. | IPEDS |
| Tuition Discount Rate | Total financial aid awarded (does not include student loans nor student specific grant awards as determined by a government agency or third party) divided by total gross tuition and fees. | IR Office |
| VSE | Voluntary Support of Education | VSE Survey |
| Bucknell Academic Colleges and Schools | | |
| College of Arts & Sciences | Provides 46 majors. Courses are offered in the three traditional liberal arts divisions: humanities, social sciences, and natural sciences and mathematics. | Bucknell Academics |
| College of Engineering | Accredited by the Accreditation Board for Engineering and Technology, Inc (ABET), the College of Engineering offers 8 Bachelor of Science Degrees: Biomedical Engineering, Chemical Engineering; Civil Engineering, Environmental Engineering; Computer Engineering; Computer Science and Engineering; Electrical Engineering; Mechanical Engineering. | Bucknell Academics |
| Freeman College of Management | Accredited by the Association to Advance Collegiate Schools of Business (AACSB), the Freeman College of Management offers six majors leading to the bachelor of business Administration Degree: Accounting; Business Analytics; Finance; Global Management; Managing for Sustainability; Markets, Innovation & Design. | Bucknell Academics |
| Graduate Studies | The College of Arts & Sciences graduate program leads to three degrees of Master of Arts (MART), Master of Science (MSCI), and Master in Education. The College of Engineering Graduate Program leads to five degrees of Master of Science in Chemical Engineering, Civil Engineering, Electrical Engineering, Environmental Engineering and Mechanical Engineering. | Bucknell Academics |



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