



Library and Information Technology Borrower Loan Policy

Summary

This document outlines the policy regarding borrowing items from the Bucknell University Bertrand Library.

Objective

To ensure that items available for loan from the Bertrand Library are reserved, used and returned in a manner that upholds the instructional purposes in support of the Bucknell University mission.

Requirements

Loan Periods and Fine Policies

Patron type	Loan Period / Fines	Due
Faculty/Staff/Spouses/ Dependents (Bucknell employees)	Academic Year Loan -- No fines Loan Exception: CRC books - 3 weeks Loan Exception: DVDs & Videos - 7 days	May
All Courtesy Borrowers (Alumni, Consortial, Community)	Semester Loan -- \$1/day Fines Loan Exception: CRC books - 3 weeks Loan Exception: DVDs & Videos - 7 days	May, August, December

Courtesy borrowers may apply for a library card at the Bertrand Library Circulation Desk. Community members pay a \$20/year membership fee.