

Declaration of Academic Minor

Name _____ ID# _____
Please Print

Class Year _____ Email _____

Catalog Year (catalog copy used to verify minor requirements) _____

I declare an academic minor in: _____ . I understand the courses listed below, which I have completed and/or am currently registered in, cannot be used in any other major or minor. Major-related courses excluded, see reverse for complete policy.

Student's Signature _____ Date _____

Courses taken to complete the minor:

Dept. & course no.			Dept. & course no.		
	Completed	currently registered or enrolled in		Completed	currently registered or enrolled in
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>

Department Chair's or Program Coordinator's signature **is always** required.

I certify this student has completed a minor with the courses listed above, in accordance with our departmental requirements.

Approved _____ Date _____
Department Chair's or Program Coordinator's signature

Check here if the student must seek Dean's approval due to a modification in the minor requirements.

Dean's signature is required if the courses listed above are different from the requirements listed in the course catalog.

Approved _____ Date _____
Dean's signature

Registrar's Office use: Date placed on record _____

Regulation for Minors (as stated in the Bucknell University course catalog)

A departmental minor consists of four, five, or six courses in a department. An interdepartmental minor consists of five courses, with none of the five being in the student's major department and no more than three of the five being in a single department. By faculty action, all minors are available to all students in the university.

The following stipulations pertain to a minor:

1. Courses may not be double-counted in majors and minors; however, corequisite or major-related courses outside the student's major department may be counted toward the minor. Note that students majoring in chemical engineering or biomedical engineering are not eligible for the chemical and biological studies minor nor for a minor in chemistry.
2. Courses which count toward a minor also may satisfy Common Learning Agenda requirements, except for the major.
3. Students in one degree program (e.g., bachelor of arts) may complete a minor in a department offering a different degree (e.g., bachelor of science).
4. The minors in chemical and biological studies and biomedical engineering are administered by the dean's office of the College of Engineering. Questions regarding these minors should be directed to that office.

Declaring a Minor (as stated in the Bucknell University faculty advising handbook)

It is the student's responsibility to know and monitor the minor requirements. To declare a minor, a student should complete the front of this form and have it signed by the chair of the department offering the minor or by the coordinator of the particular interdepartmental minor. The completed and signed form should be returned to the Registrar's Office only after the minor is completed, except that seniors must submit the form by the published deadline. Students planning on a summer graduation must also have the form filed by the deadline published for spring graduation.

It should be noted that it is not possible to substitute courses for those on the approved lists of requirements. Students who have not elected the specific minor requirements may not propose waivers or modifications unless approved by the department chair and the dean.